

Student Code of Conduct

Students' Rights

All students have the right to:

- Be treated fairly and with respect by all students and staff.
- Not be harassed, victimised or discriminated against on any basis.
- Learn in a healthy and safe environment where the risks to personal health and safety are managed and minimised.
- Have their personal details and records kept private and secure according to our Privacy Policy.
- Access the information Competitive Solutions Australia Pty Ltd. holds about them.
- Have their complaints dealt with fairly, promptly, confidentially and without retribution.
- Make appeals about procedural and assessment decisions.
- Receive training, assessment and support services that meet their individual needs.
- Be given clear and accurate information about their course, training and assessment arrangements and their progress.
- Access the support they need to effectively participate in their training program.
- Provide feedback to Competitive Solutions Australia Pty Ltd. on the services, training, assessment and support services they receive.

Students' Responsibilities

All students, throughout their training and involvement with Competitive Solutions Australia Pty Ltd., are expected to:

- Treat all people with fairness and respect and not do anything that could offend, embarrass or threaten others.
- Not harass, victimise, discriminate against or disrupt others.
- Treat all others and their property with respect.
- Respect the opinions and backgrounds of others.
- Follow all safety policies and procedures as directed by staff.
- Report any perceived safety risks as they become known.
- Not bring into any premises being used for training purposes, any articles or items that may threaten the safety of self or others.
- Making truthful statements regarding your identity, personal status, education and employment history
Notify us if any of their personal or contact details change. A change of details refers to a change of name or personal details.
- Provide relevant and accurate information to Competitive Solutions Australia Pty Ltd. in a timely manner.

NB: If you do not adhere to the conduct outlined above, you may be subject to disciplinary action.